

CONTRACT AGREEMENT

THIS AGREEMENT made on the _____ day of _____, 2024 between **DEPARTMENT OF ENERGY (DOE)** of the Philippines (hereinafter called "the Entity") of the one part and **DOÑA ALEJANDRA, INC. (DAI)** of **G/F ESNA Bldg., No. 30 Timog Ave., Brgy. Laging Handa, Quezon City** (hereinafter called "the Service Provider") of the other part;



WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Upgrade of Human Resource Information and Payroll System (HRIPS)** and has accepted a Bid by the Service Provider for the services in the sum of **Three Million Pesos Only (PhP3,000,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract;
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Three Million Pesos Only (PhP3,000,000.00)** or such other sums as may be ascertained, **Doña Alejandra, Inc. (Dai)** agrees to the **Upgrade of Human Resource Information and Payroll System (HRIPS)**, in accordance with its Bid.
4. The **Department of Energy** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

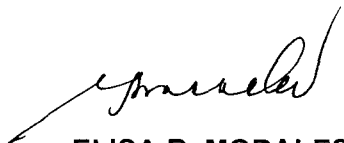

FELIX WILLIAM B. FUENTEBELLA
Undersecretary
for: 


JUDY ANN F. CAGAMPAN
Project Manager
for:

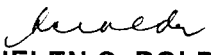
DEPARTMENT OF ENERGY

DOÑA ALEJANDRA, INC. (DAI)

SIGNED IN THE PRESENCE OF:


ELISA B. MORALES
Director, AS
Witness


MARIA CECILIA SOFIA P. BALDOS
Chief, HRMD
Witness


HELEN C. ROLDAN
OIC-Chief Accounting Division
Witness

CAF No. 01-24-05-123

CAF Date: May 17, 2024

PR No. 02 - 0101-2024 - Ex-0213
79, 001, 001 - 00

REPUBLIC OF THE PHILIPPINES)
QUEZON CITY) S. S.

ACKNOWLEDGEMENT

Before me, a Notary Public for and in the City of QUEZON CITY Metro Manila, on this _____ day of _____ 2024, personally appeared:

JUN 24 2024

NAME	PROOF OF IDENTIFICATION	ID NUMBER
FELIX WILLIAM B. FUENTEBELLA	Passport	P7154955B
JUDY ANN F. CAGAMPAN	Driver's License	N04-23-013198

Both known to me and to me known to be the same persons who executed the foregoing Contract for the **Upgrade of Human Resource Information and Payroll System (HRIPS)**, and they acknowledged to me the same is their free act and deed and that of the agency and the corporation which they respectively represent. This agreement consisting of three (3) pages, including the page upon which this Acknowledgment is written, has been signed by the Parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

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Book No. 205
Series of 2024

ATTY. JASON G. DE BELEN
Roll No. 36259
Adm. No. NP-008 Notary Public
Notary Public for Quezon City
My Commission expires on December 31, 2025
No. 7M Panay Ave. cor. Sgt. Borromeo St., Q.C.
IBP No. 385735; Q.C.; 1-2-2024
PTR No. 5554846; Q.C.; 1-2-2024
MCLE VII-0019570; 5-30-22