



BIDS AND AWARDS COMMITTEE

BID BULLETIN No. 1 for 1st Public Bidding CY 2021

1. **CY2021 DOE Computer Maintenance Service**
 - None
2. **CY2021 Preventive Maintenance Services for DOE Main Office Airconditioning System**
 - a. Breakdown of the number of working and non-working holidays:
 - Regular working days = 295 days
 - Non-working Holidays including local Holidays = 18 days
 - b. See attached Annex for the Details of Bid Breakdown
3. **Technical Equipment, Camera Drones and Pallet Jacks for the DOE National Energy Efficiency and Conservation Project**
 - a. Lot 2: Camera Drone
 - i. Personnel Training requirement for the operation of drone cameras covers at least **eight (8) personnel**
 - b. Lot 3: Pallet Jack
 - i. Hand Pallet Jack with Load Tray: omit the "Load Tray". Specification does not include load tray
 - c. Warranty period for all Lots (1,2,3) is revised from two (2) years to one (1) year
4. **CY2021 Annual Security Services for DOE Main Office and Luzon Field Office**
 - a. Clarification of the DOLE requirement for the Administrative Fee:
 - Item (a) is inclusive of DOLE required Administrative Fee; overhead margin and profit and the following:
 - Depreciation cost of the equipment, security devices, cost of supplies, etc.



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

- Insurance/ security premiums, bonds and the likes

b. Schedule of shifting of the Security Guards

SHIFT	TIME	No. of SG			TOTAL
		LFO	DOE Main	ANTIPOLO	
1st Shift	06:00H – 14:00H	3	25		28
	06:00H – 18:00H			1	1
2nd Shift	14:00H – 22:00H	3	21		24
	18:00H – 06:00H			1	1
3rd Shift	22:00H – 06:00H	3	14		17
TOTAL					71

5. CY2021 Annual Security Services for the DOE Mindanao Field Office

- a. The firearms requirement is reduced from four (4) units to two (2) units with extra magazine clip loaded with ammunition for each firearm provided that the said firearms must be endorsed to the next Security Guard on duty
- b. The requirement for the provision and/ or installation of CCTV is deleted as part of scope of work considering that the building is being rented and the building owner should provide CCTV as required by the LGU
- c. Inclusion of the following document for submission by the bidder during post qualification:
 - i. Certificate of member in good standing from PADPAO or SOSIA
 - ii. License to operate issued by the Philippine National Police

All other terms and conditions in the Bid Documents issued by the DOE-BAC not consistent with this Supplemental / Bid Bulletin shall remain valid and effective.

Approved for Issuance:



ASEC. ROBERT B. UY

Vice - Chairperson, Bids and Awards Committee



FGD/jjad

Details of Bid Breakdown CY2021

CY2021 AIRCON MAINTENANCE SERVICES

I. SALARIES & WAGES

a) Salaries and Wages

Technicians _____ x P _____ / day x 295 working days P _____
 _____ x P _____ / day x 18 holidays + special non-working days P _____

b) 13th Month Pay

_____ x P _____ / day x 26.08 days P _____

c) 5 days Incentive Leave

_____ x P _____ / day x 5 days P _____ P _____

II. CONTRIBUTIONS

a. SSS _____ x P _____ x 12 month P _____
 b. PAG-IBIG _____ x P _____ x 12 month P _____
 c. ECC _____ x P _____ x 12 month P _____
 d. PHILHEALTH _____ x P _____ x 12 month P _____ P _____

III. MISCELLANEOUS

a. Polo Shirt Uniform w/ Logo _____ x _____ x _____ P _____
 Technical Pants _____ x _____ x _____ P _____
 b. Premium for Bid, Performance, Labor Cost, Damage to Property & Personnel Injury P _____
 c. Depreciation cost of Equipment and Tools (2 years) P _____ P _____

Sub-Total P _____

IV. OVERHEAD (___% of Items I, II, & III)

_____ P _____

Sub-Total P _____

V. MARK-UP (___% of Items I, II, & III)

_____ P _____

Sub-Total P _____

VI. TAXES (___% of Items I, II, III, IV, & V)

_____ P _____

TOTAL Annually P _____

TOTAL Monthly P _____

Submitted by : _____
 Position : _____
 Company Name : _____
 Address : _____
 Contact No. : _____