



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St.
Bonifacio Global City, Taguig

QUINTUPLICATE

PURCHASE ORDER

PR No. 02-0101-2022-04-0131

Supplier : SUBIC GRAND HARBOUR (BPO) SUBIC LEISURE CORP P.O. No. : 22-05-021
 Address : 349 Wierfront Road, Subic Freeport Zone, Zambales Date : 06 May 2022
 TIN : _____ Mode of Procurement : AMPOSP 13.23

Gentlemen: MS. JOY E. ASADA (047) 250-3071 2022-05-06 10:11:22
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF ENERGY, Energy Center, Rizal Dr., BGC, Taguig City Delivery Term : _____
J. O. Bragado (GSD) / J. B. Salasday (EUMB-EDMPD) Payment Term : _____
 Date of Delivery : _____

| Stock/Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------|------|---|----------|--------------------------|--------------------|
| | | <p>PROCUREMENT OF SERVICES THE VENUE, MEALS AND ACCOMMODATION FOR THE CONDUCT OF THE ENERGY EFFICIENCY AND CONSERVATION MALL INTERACTIVE ACTIVITIES - REGION III ON MAY 16 TO 23, 2022</p> <p>See attached Terms of Reference (TOR) and approved Service Agreement for other details.</p> | | | |
| | | | | Sub total | ₱150,000.00 |
| | | | | Less: 5% withholding tax | 20,129.46 |
| | | | | 2% EWT | 3,051.79 |
| | | | | TOTAL | ₱126,818.75 |

(Total Amount in Words) Four Hundred Twenty Two Thousand Seven Hundred Eighteen Pesos & Seventy Five Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

Confirms: [Signature] Very Truly yours: PATRICK T. AQUINO, CESO III
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
06 May 2022 Date Director, EUMB Designation

Fund Cluster : _____ ORS/BURS No. : _____
 Funds Available : _____ Date of the ORS/BURS : _____
 Amount : _____
AGUSTUS CESAR A. NAVARRO
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit



**SUBIC GRAND HARBOUR
HOTEL**

Dir. Patrick T. Aquino, CESO III
Energy Utilization Management Bureau
mmhernandez@doe.gov.ph

RE: PROPOSAL PACKAGE- Accommodation and Meals with Function Room usage
30 PERSONS (Maximum guaranteed number of guests)
Event Date: May 16-23, 2022

Dear DIRECTOR PATRICK T.AQUINO,

Thank you for choosing SUBIC GRAND HARBOUR HOTEL as your venue and accommodation for your upcoming event on the abovementioned date. For your reference, please find below our proposed arrangements:

ACCOMMODATION WITH MEALS AND VENUE: PHP 450,900.00

PACKAGE INCLUSIONS:

- Room accommodation in Single and Double occupancy
- Basic hotel amenities good for 30 PAX
- Daily breakfast for 30 PAX
- (1) PM Snacks, (7) Dinner
- Karaoke set up during Social nights
- Function Room Usage- BINICTICAN HALL
- Basic Table Setting and Physical Arrangement of the Area;
- Use of Basic Lights and Sound System with technical staff;
- Welcome signage
- Complimentary use of LCD Projector with White Screen;
- Professional Service Staff;
- Parking space;
- Free use of High- speed WIFI connection

TERMS AND CONDITIONS:

- SENDBILL ARRANGEMENT WITH PROVISION OF CERTIFICATE OF AVAILABILITY OF FUND.
- Minimum guaranteed reservation shall be charged in full. Excesses shall be charged P 3,000.00 net per head.
- Incidental charges Incurred during the function (e.g. additional orders of food and drinks) shall be for the account of the guests who ordered or the signee of this agreement
- Deposits and payments can be made in cash, corporate check or bank transfer to our bank account with the following details:

| | |
|-----------------------------|--------------------------|
| Account Name: | BPRD SUBIC LEISURE CORP. |
| Security Bank Peso Account: | 0000-000671-487 |
| BOO Peso Account: | 00-5860-4906-91 |
| BPI Peso Account: | 008271-002123 |

- The venue shall be fully air-conditioned and shall be inclusive of parking spaces. Additionally, the Hotel shall not be liable for any untoward incident not due to its own fault such as accidents or any injury to the guests.
- The Hotel shall not be liable for any loss or damage of the personal belongings of the engager and its guests. Guests are encouraged to exercise all measures to be responsible with their personal belongings.
- For sanitary and food safety purposes, strictly no take out policy of any food served during the event.




**SUBIC GRAND HARBOUR
HOTEL**

ITEM & CHARGES:

- Outside Food/Third Party Supplier or Food from establishments not connected with SUBIC GRAND HARBOUR HOTEL: the Hotel shall charge an additional amounting to ten percent (20%) of Total Bill of the Third Party Supplier;
- In excess of four (4) hours use of the Venue, an additional amount of Five Thousand Pesos (Php5,000.00) per hour or a fraction thereof shall be charged;
- The Hotel reserves the right to charge the engager the full purchase value amount of any equipment or supplies damaged or lost during the course of the event due to own fault or fault of any attendees of the event.

The parties agree that any amendment to the arrangements described in this contract must be made in writing, agreed and signed by the parties. However, this contract includes all signed or unsigned banquet event orders (and the terms and conditions contained therein and attached thereto) issued by the Hotel for this and related event.

ACCEPTED AND AGREED TO:

Dir. Patrick T.  Ino, CESO III
Energy Utilization Management Bureau
Date & Time: -----

Ms. Joy E. Asada
SGHH



**SUBICGRANDHARBOUR
HOTEL**

PMSNACKS 1

Assorted Pastries
1 round Drink

DINNER 1

PASTAARRABIATIA
PORK SCHINITZEL
PAN FRIED CHICKEN WITH SESAME SEEDS
Buttered Veggies
PLAIN RICE
PANACOTIA
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

DINNER 2

SEAFOOD PANCIT CANTON
GRAND HARBOUR FRIED CHICKEN
BRAISED PORK
Sauteed Veggies
PLAIN RICE
TURON
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

DINNER3

KARE KARE VEGGIES
BREADED PORK
CHINIESE STYLE SWEET & SOUR PROK
PLAIN RICE
BANANA
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

DINNER4

CHOP SUEY
SOY CHICKEN
SWEET AND SOUR FISH
PLAIN RICE
Fruits in syrup
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

DINNERS

PORK STEW
BRAISED CHICKEN WITH TAUSI
Buttered Veggies
PLAIN RICE
CARAMEL BAR
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

DINNER 6

BEEF WITH STIRFRY VEGGIES
SEAFOOD PANCIT CANTON
FRIED CHICKEN
PLAIN RICE
CAKE SLICES
BOTIOMLESS DRINKS



SUBICGRANDHARBOUR
HOTEL

DINNER

TUNA CARBONARA PASTA
CHICKEN CORDON BLEU
PORK SIRLOIN IN BROWN SAUCE
Roasted Veggies
PLAIN RICE
Pastries
BOTIOMLESS DRINKS

BREAKFAST- Chefs Discretion

sgghs

249 Waterfront Road, Subic Bay
Subic Freeport Zone, Philippines 2200
'2503071
subicgrandharbourhotel@gmail.com

DEPARTMENT OF ENERGY

| ROOM TYPE | ROOM NUMBER | #OF PERSONS | REMARKS |
|------------------|-------------|-------------|------------------------------|
| HARBOUR SUPERIOR | 203 | 1 | 1queen bed harbour view |
| HARBOUR SUPERIOR | 205 | 1 | 1queen bed harbour view |
| HARBOUR SUPERIOR | 207 | 1 | 1queen bed harbour view |
| INTERIOR ROOM | 204 | 2 | 2 full double beds no window |
| INTERIOR ROOM | 206 | 2 | 2 full double beds no window |
| INTERIOR ROOM | 208 | 2 | 2 full double beds no window |
| INTERIOR ROOM | 210 | 2 | 2 full double beds no window |
| INTERIOR ROOM | 212 | 2 | 2 full double beds no window |
| HARBOUR SUPERIOR | 216 | 2 | 2 full double beds no window |
| CITYVIEW | 231 | 2 | 1queen bed cityview |
| CITYVIEW | 232 | 2 | 2 full double beds cityview |
| CITYVIEW | 233 | 2 | 2 full double beds cityview |
| CITYVIEW | 234 | 2 | 2 full double beds cityview |
| CITYVIEW | 235 | 2 | 2 full double beds cityview |

