



## **ADVISORY**

12 April 2024

Please be advised of the temporary change in the operating hours for clients transacting business with the Department of Energy at the Energy Center, Bonifacio Global City, Taguig City, including those applying for the License to Operate.

On Monday, 15 April 2024, official business hours for clients visiting the Energy Center will start at 1:00 PM onwards. We kindly request all clients to plan their visit accordingly and adjust their schedules to accommodate this change.

However, you may still submit documents and send inquiries through our email channels and transact business with us using our public-facing systems.

Regular operations will resume the next day, 16 April 2024.

We assure you that we are committed to providing the best service possible. The DOE team will be ready to assist you promptly and efficiently during the revised operating hours.

For any inquiries, please feel free to contact our customer service hotline at (02) 8479-2900.

Thank you for your understanding and cooperation.

Very truly yours,

ELISA B. MORALES

Director III, Administrative Services