

# APPENDIX E

## REQUEST FOR RECONNECTION

Reference: Disconnection Request No. *(to be filled up by /NSP)*

(Date)

(Name of Authorized Person)

(Designation)

(Name of Network Service Provider)

(Address)

Subject: **REQUEST FOR RECONNECTION OF *(NAME OF THE ENTITY TO BE DISCONNECTED)***

Dear \_\_\_\_\_:

This to inform you that *(Name of the Entity to be Disconnected)* have complied/settled its obligations with *(Name of the Requesting Party)*. In this regard, we request the *(Name of the Network Service Provider)* to reconnect *(Name of the Entity to be Disconnected)* to the transmission/distribution network within 2 days from the receipt of this Request for Reconnection. *(Name of the Requesting Party)* pledges to pay the reconnection fee at designated bank. *(Name of the Requesting Party)* shall hold *(Name of the Network Service Provider)* free and harmless from any kinds of suits that may arise and shall likewise indemnify *(Name of the Network Service Provider)* from any damages *(Name of the Network Service Provider)* may have suffered in relation to this Request for Reconnection.

This is without prejudice to the filing of the appropriate action in court to protect our rights and interests.

Your immediate and preferential attention and action is hereby requested

Very truly yours,

\_\_\_\_\_  
***(Name and Address of the Requesting Party)***

Received by:

\_\_\_\_\_  
***(Name and Signature of the Recipient/Date of Receipt)***

Cc: Implementation Review Committee (IRC) through the Department of Energy Electric Power Industry  
Management Bureau (DOE-EPIMB)  
System Operator  
Market Operator  
*(Name of Entity to be Disconnected)*