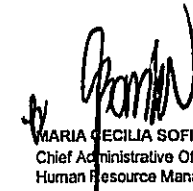


To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Energy in the CSC website:



MARIA CECILIA SOFIA P. BALDOS
Chief Administrative Officer
Human Resource Management Division

ARMAND H. LAZARO
Senior Human Resource Specialist

Date: November 14, 2024

No.	Position Title	Plantilla Item Number	Salary Grade	Monthly Salary (PhP)	Qualification Standards					Place of Assignment (All in Manila Office, except otherwise specified)
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DOEB-SRSRS-19-2024	19	53,873.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS COMPUTER SCIENCE, INFORMATION TECHNOLOGY, COMPUTER ENGINEERING OR ANY IT RELATED COURSES)	EIGHT (8) HOURS OF RELEVANT TRAINING	TWO (2) YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION AND DATA MANAGEMENT DIVISION
2	ACCOUNTANT II	OSEC-DOEB-A2-7-2002	18	41,816.00	BACHELOR'S DEGREE IN ACCOUNTANCY, COMMERCE OR BUSINESS ADMINISTRATION MAJOR IN ACCOUNTING	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	RA 1080 (CPA)	N/A	ACCOUNTING DIVISION
3	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-87-2002	16	41,816.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ALTERNATIVE FUELS AND ENERGY TECHNOLOGY DIVISION
4	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-34-2016	16	41,816.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	BIOMASS ENERGY MANAGEMENT DIVISION
5	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-13-2024	16	41,818.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ANY ENGINEERING COURSE)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ELECTRIC VEHICLE INDUSTRY MANAGEMENT DIVISION
6	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-24-2002	16	41,816.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY COOPERATION AND COORDINATION DIVISION
7	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-20-2002	16	41,816.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY COOPERATION AND COORDINATION DIVISION

No.	Position Title	Plantilla Item Number	Salary Grade	Monthly Salary (Php)	Qualification Standards				Competency (if applicable)	Place of Assignment (All in Manila Office, except otherwise specified)
					Education	Training	Experience	Eligibility		
8	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-76-2002	18	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
9	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-81-2002	18	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	GEOTHERMAL ENERGY MANAGEMENT DIVISION
10	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-40-2012	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	GEOTHERMAL ENERGY MANAGEMENT DIVISION
11	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-1-2023	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS INFORMATION TECHNOLOGY, COMPUTER SCIENCE AND COMPUTER ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INFORMATION SERVICES DIVISION
12	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-27-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS INFORMATION TECHNOLOGY, ECONOMICS, CHEMICAL, MECHANICAL, INDUSTRIAL, AND PETROLEUM ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION AND MONITORING DIVISION
13	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-31-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS MECHANICAL, ELECTRICAL OR PETROLEUM ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY STANDARDS AND MONITORING DIVISION
14	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-12-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	PLANNING DIVISION
15	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-17-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POLICY FORMULATION AND RESEARCH DIVISION
16	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-48-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER MARKET DEVELOPMENT DIVISION

No.	Position Title	Plantilla Item Number	Salary Grade	Monthly Salary (PhP)	Qualification Standards				Competency (if applicable)	Place of Assignment (All in Manila Office, except otherwise specified)
					Education	Training	Experience	Eligibility		
17	SCIENCE RESEARCH SPECIALIST II	OSEC-DOEB-SRAS2-44-2002	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS ECONOMICS, DEVELOPMENT STUDIES, PUBLIC ADMINISTRATION, LEGAL MANAGEMENT, STATISTICS, MANAGEMENT, ELECTRICAL AND MECHANICAL ENGINEERING)	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POWER PLANNING AND DEVELOPMENT DIVISION
18	TECHNICAL AUDIT SPECIALIST II	OSEC-DOEB-TASP2-17-2016	16	41,616.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	RENEWABLE ENERGY RESOURCES COMPLIANCE DIVISION
19	INTERNAL AUDITOR II	OSEC-DOEB-IAUD2-28-2008	15	38,413.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	FOUR (4) HOURS OF RELEVANT TRAINING (SUCH AS AUDITING, ADMINISTRATIVE, ENGINEERING OR INFORMATION TECHNOLOGY)	ONE (1) YEAR OF RELEVANT EXPERIENCE (SUCH AS AUDITING, ADMINISTRATIVE, ENGINEERING OR INFORMATION TECHNOLOGY)	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	INTERNAL AUDIT DIVISION
20	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-9-2020	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS COMMUNICATIONS, ECONOMICS, MECHANICAL AND ELECTRICAL ENGINEERING)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	ENERGY EFFICIENCY AND CONSERVATION PROGRAM MANAGEMENT AND TECHNOLOGY PROMOTION DIVISION
21	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-26-2015	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS ANY RELATED ENGINEERING COURSE, COMMUNICATIONS, POLITICAL SCIENCE, AND INFORMATION TECHNOLOGY)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY COMPETITION AND MONITORING DIVISION
22	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-26-2015	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS CHEMICAL ENGINEERING OR CHEMISTRY)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	OIL INDUSTRY STANDARDS AND MONITORING DIVISION
23	SCIENCE RESEARCH SPECIALIST I	OSEC-DOEB-SRAS1-5-2021	13	32,870.00	BACHELOR'S DEGREE RELEVANT TO THE JOB (SUCH AS BS HUMAN ECOLOGY, ENVIRONMENTAL SCIENCE AND ANY ENGINEERING RELATED COURSES)	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL/ SECOND LEVEL ELIGIBILITY	N/A	POLICY FORMULATION AND RESEARCH DIVISION
24	SCIENCE RESEARCH ASSISTANT	OSEC-DOEB-SRAS-6-2015	9	22,219.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	ENERGY INDUSTRY MANAGEMENT DIVISION - VISAYAS FIELD OFFICE
25	ADMINISTRATIVE ASSISTANT II	OSEC-DOEB-ADAS2-26-2006	8	20,534.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	FOUR (4) HOURS OF RELEVANT TRAINING	ONE (1) YEAR OF RELEVANT EXPERIENCE (IN FACILITATION, TRAINING, LEARNING AND DEVELOPMENT)	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	HUMAN RESOURCE MANAGEMENT DIVISION
26	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-29-2006	6	18,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	NATURAL GAS MANAGEMENT DIVISION

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					Education	Training	Experience	Eligibility		
27	ADMINISTRATIVE AIDE VI	OSEC-DOEB-ADA6-28-2006	6	16,255.00	COMPLETION OF TWO (2) YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL / FIRST LEVEL ELIGIBILITY	N/A	OIL INDUSTRY STANDARDS AND MONITORING DIVISION

Interested and qualified applicants should signify their interest in writing. To view the guidelines for applications and list of requirements kindly go to <https://www.doe.gov.ph/job-opportunities>
 Accomplish the online application form and upload/attach complete application requirements using the DOE Online Recruitment Portal on or before 24 November 2024

QUALIFIED APPLICANTS are advised to address their application letter to:

MARIA CECILIA SOFIA P. BALDOS

Chief Administrative Officer, Human Resource Management Division
 Energy Center, Rizal Drive cor. 34th Street, Bonifacio Global City, Taguig City

APPLICATIONS WITH INCOMPLETE DOCUMENTS/REQUIREMENTS SHALL NOT BE ENTERTAINED

Office of the Secretary, DOE
 Undersecretary F.W. Fuentesalta
 Dr. E. B. Morales